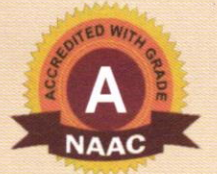




**PUNE VIDYARTHI GRIHA'S**  
**COLLEGE OF ENGINEERING & S.S. DHAMANKAR**  
**INSTITUTE OF MANAGEMENT, NASHIK**



NAAC ACCREDITED

Affiliated to Savitribai Phule Pune University, Pune, Affiliation No. PU/PN/Engg./414/2010  
Approved by DTE, Maharashtra & AICTE, New Delhi, F. No. West/1-5149611/2010/ New dt. 13/07/2010

**Policy for using IT Facilities**

**Introduction:**

This document outlines the policy governing the use of the internet and facilities provided by Pune Vidyarthi Grihas College of Engineering and Shrikrushna S. Dhamankar Institute of Management, Nashik. The internet and facilities are valuable resources provided to students and staff to support their academic, research, and administrative activities. It is essential that all users adhere to the guidelines set forth in this policy to ensure efficient, ethical, and secure use of these resources.

**Purpose:**

The purpose of this policy is to:

1. Ensure fair and responsible use of internet and facilities by students and staff.
2. Safeguard the college's network infrastructure and data.
3. Foster a conducive environment for academic and research activities.
4. Provide guidelines for the appropriate use of college resources.

**Scope:**

This policy applies to all students and staff members of PVG COE & SSD IOM, Nashik who have access to college-provided internet and facilities. It encompasses all devices connected to the college network and the usage of college facilities for internet access.

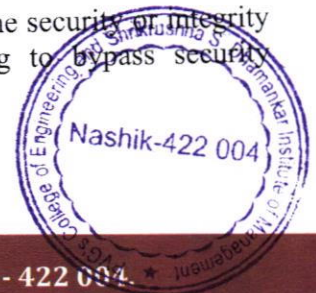
**Policy:**

**1. Acceptable Use:**

- All users must use the internet and facilities provided by the college solely for academic, research, and administrative purposes related to their roles at the institution.
- Any use of the internet or facilities for illegal activities, including but not limited to hacking, copyright infringement, or distribution of malicious software, is strictly prohibited.
- Users should refrain from accessing or distributing offensive, obscene, or discriminatory content.
- Personal use of college resources should be limited to non-disruptive activities during designated break times.

**2. Network Security:**

- Users must not engage in any activities that may compromise the security or integrity of the college's network infrastructure, including attempting to bypass security measures or gain unauthorized access to restricted resources.





## 2. Network Security:

- Users must not engage in any activities that may compromise the security or integrity of the college's network infrastructure, including attempting to bypass security measures or gain unauthorized access to restricted resources.
- Installation of unauthorized software or hardware that may pose security risks to the network is prohibited.
- Users should promptly report any security incidents or suspected breaches to the college's administration.

## 3. Resource Conservation:

- Users are expected to conserve network bandwidth and other resources by avoiding excessive or non-essential internet usage, such as streaming media or large file downloads, during peak hours.
- Printing and other resource-intensive activities should be carried out judiciously to minimize waste.

## 4. Respect for Privacy:

- Users should respect the privacy of others and refrain from accessing, intercepting, or tampering with their communications or data without proper authorization.
- Any collection or dissemination of personal information about others must comply with relevant privacy laws and college policies.

## 5. Compliance:

- All users are required to comply with this policy and any additional guidelines or directives issued by the college administration.
- Violations of this policy may result in disciplinary action, up to and including suspension of network access, academic penalties, or legal consequences, depending on the severity of the offense.

### Enforcement:

The college administration is responsible for enforcing this policy. They reserve the right to monitor network traffic and usage patterns to ensure compliance and investigate any suspected violations. Users found to be in breach of this policy will be subject to appropriate disciplinary measures.


### Review and Revision:

This policy will be reviewed periodically to ensure its effectiveness and relevance. Amendments or updates may be made as necessary to reflect changes in technology, regulations, or institutional requirements. Users will be notified of any significant changes to the policy.

### Acknowledgment:

By accessing the college's internet and facilities, users acknowledge that they have read, understood, and agreed to comply with this policy. Failure to abide by these guidelines may result in the termination of access privileges and other disciplinary actions.



  
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